

Parts Advisor / Inside Sales Rep

Earl Horst Systems Ltd. - Winchester, ON

We are looking for candidates who have a background in agriculture, particularly on-farm work experience or significant knowledge of farm equipment sales and/or service.

The Parts Advisor / Inside Sales Rep will be responsible for many of the day-to-day activities at our Winchester branch. S/he will:

- be the "face" of our company to customers, suppliers, and sub-contractors who visit the facility
- source and recommend standard & specialty parts to customers in the branch or over the phone
- load, unload and warehouse parts, building material and equipment
- assist other inside sales team members with the production of quotes and estimates
- offer administrative and project coordination support to our field teams

A great work ethic and a strong internal drive to produce results will be required to succeed in the role. Proficiency with Microsoft Word, Microsoft Excel, and Outlook is important, as are good math and organizational skills.

For the right candidate, the wage and the responsibilities for this position could grow quite quickly over the first two to three years.

Accommodations are available upon request for candidates taking part in all aspects of the selection process for this position.